

## Democratic Services

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WEST OXFORDSHIRE  
DISTRICT COUNCIL

Councillor Andrew Beaney  
Chair of Overview and Scrutiny Committee  
c/o Democratic Services  
Council Offices  
Woodgreen  
Witney  
Oxfordshire  
OX28 1NB

13 February 2024

Dear Councillor Beaney

As Chair of Overview and Scrutiny, I write to advise you of a Delegated Decision being re-added to the Executive Work Programme.

The Decision relates to Community Grant Funding and is a key decision. However the re-addition comes within the 28 day statutory time notification period ahead of the decision being taken. The intention is to provide 5 days' notice of the key decision under the "general exception" rule (Regulation 10 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012).

At the Executive meeting on 13 September 2023, the Executive Resolved to grant delegated authority to the Chief Executive, in consultation with the Leader and Executive Members for Stronger Healthy Communities, Planning and Sustainable Development, Environment and Climate Change to approve Service Level Agreement awards.

Unfortunately, the delegation was not retained on the Executive Work Programme as a "key decision delegated to officers".

I would like to apologise for the late notice of this notification.

The decision will be taken and published on Tuesday 20 February 2024 and call in will expire on 28 February 2024.

Yours Sincerely,

**Max.**

Max Thompson  
Senior Democratic Services Officer – West Oxfordshire District Council.